

DRAFT

Minutes of the meeting of the
Guildford LOCAL COMMITTEE
 held at 7.00 pm on 23 March 2016
 at Council Chamber, Guildford, Borough Council, Millmead, Guildford GU2
 4BB.

Surrey County Council Members:

- * Mr W D Barker OBE
- * Mr Mark Brett-Warburton (Vice-Chairman)
- * Mr Graham Ellwood
- * Mr David Goodwin
- * Mr George Johnson
- * Mrs Marsha Moseley
- * Mrs Pauline Searle
- * Mr Keith Taylor (Chairman)
- * Mrs Fiona White
- * Mr Keith Witham

Borough / District Members:

- * Cllr Matt Furniss
- * Cllr Nigel Manning
- * Cllr David Bilbe
- * Cllr Julia McShane
- * Cllr Tony Phillips
- * Cllr Tony Rooth
- * Cllr David Wright
- * Cllr Illman
- * Cllr Reeve
- * Cllr Sarti

* In attendance

126/16 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

There were no apologies received.

127/16 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes were agreed as a true and accurate record of the meeting.

128/16 DECLARATIONS OF INTEREST [Item 3]

Councillor Pauline Searle under Item 9 St Joseph's School Zebra Crossing, declared that she was a governor at St Joseph's school.

129/16 CHAIRMAN'S ANNOUNCEMENTS [Item 4]

ITEM 2

The Chairman explained at the start of the meeting that Item 8 - A31 Hog's Back Gap at East Flexford Lane would be deferred to a future meeting based on the advice of the Surrey County Council legal team.

The Chairman welcomed Councillor David Bilbe as a new member on the Local Committee.

The Chairman informed Members that this was likely to be the last time that the Committee was web cast due to a reduction in funding but other alternatives were being looked at.

130/16 PETITIONS [Item 5]

Two petitions were received.

The Committee received a petition on stopping HGVs travelling through West Clandon village signed by 125 residents, agreeing with the statement:

We the undersigned request that you stop HGV 's travelling through West Clandon village and mounting the pavement to pass each other. That a restriction of 20mphs is put in place through The Street & Clandon Road and by the Primary School.

The Committee **NOTED** that a full response would be provided at the Local Committee meeting on 22 June.

The Committee received a petition on Hogs Back A31 - Gap closure proposal at East Flexford Lane signed by 71 residents, agreeing with the statement:

We the undersigned oppose the proposed gap closure and request that SCC Highways undertake a strategic review of the A31, with input from local residents. Closure of this crossing is against the interests of residents of the Hogs Back and is a step closer to creating a motorway by stealth and imposing an 11 mile physical barrier across Surrey, affecting an area of Outstanding Natural Beauty, against the interests of all residents, walkers and cyclists.

The Committee **NOTED** the response of the Highways Manager Surrey County Council attached to the minutes as **Appendix A** and the report at Item 8. The item itself was deferred until a future meeting based on advice from the Surrey County Council legal team.

131/16 PUBLIC QUESTION TIME [Item 6]

Two formal public questions were received from Amanda Renshaw regarding the On-Street Parking Review at Fairlands and from Robert Drummond regarding the Flexford Gap accident statistics. Responses were tabled and are attached to the minutes as **Appendix B**.

Amanda Renshaw asked an additional question as to 'what documentary evidence has been provide to Members to support a 24/7 yellow line restriction and does this evidence show that there are parking issues at Fairlands? Will the restrictions be policed by parking officers?'

The Parking Manager responded that this is the standard way to deal with 24/7 restrictions and that there have been issues reported. The restrictions will be enforced and if there are any issues officers will come round more often.

132/16 MEMBER QUESTION TIME [Item 7]

A Member question was submitted by Councillor Bob McShee Guildford Borough Council regarding the crossing at St Josphehs School.

A second Member question was submitted by Councillors Bob McShee, Iseult Roche and David Elms Guildford Borough Council regarding On- Street parking at Fairlands.

Responses from Highways and Parking were tabled and are attached to the minutes as **Appendix C**.

133/16 A31 HOG'S BACK GAP AT EAST FLEXFORD LANE (EXECUTIVE FUNCTION FOR DECISION) [Item 8]

The purpose of the report was to ask the committee to consider making a traffic regulation order for the closure of East Flexford Lane central reservation gap.

Based on the advice of the Surrey County Council legal team this decision was deferred to a later meeting.

134/16 ST JOSEPH'S SCHOOL ZEBRA CROSSING (FOR INFORMATION) [Item 9]

The purpose of the report was to provide an update following the December meeting when the committee considered a petition for a pelican crossing to replace the zebra crossing on the Aldershot Road at St Joseph's School.

Members thanked the Headteacher of St Josphehs School for putting in place a crossing patrol while a permanent solution is found. Members clarified that the cost of the patrol is solely falling on St Josephs School.

A wish was expressed by some Members that the crossing should be upgraded to a Pelican crossing in the future. The Chairman referred the Committee to the response to the Member question around funding for the crossing patrol at appendix C of the Minutes. He confirmed that the scheme had been reclassified as 'high' within the Prioritisation Framework and that the Transportation Task group would be looking at it in the future.

The Local Committee (Guildford) agreed to:

- (i) Note the contents of the report.

135/16 GUILDFORD ON-STREET PARKING REVIEW - PROPOSALS FOR GEOGRAPHIC AREAS AND 'AD-HOC' LOCATIONS (EXECUTIVE FUNCTION FOR DECISION) [Item 10]

ITEM 2

The purpose of the report was to present the representations resulting from the formal advertisement of proposals in a number of other geographic areas and 'ad-hoc' locations and recommends that traffic regulation orders are made.

Members commented that controlled parking zones in Guildford town centre seem to have brought in uniformity around parking however there is need to bring in more flexibility as things have changed. For example some resident's need for Sunday controls and changes to operation. Councillor Furniss said he would take this on board.

The query was raised as to when the Onslow area would be looked at, the Parking Manager responded that once this On-Street Parking review is complete a scoping report will be brought to Committee to look at other further items. Members discussed recommendation three concerning new controls in Fairlands and whether to adopt the option of Annex 7a or Annex 7b. It was felt that the option of Annex A would bring in unnecessary restrictions, the Parking Manager however informed Members that these would be the clearest set of restrictions. It was commented that the option to adopt Annex 7b would cost the borough more and take extra enforcement however Councillor Witham had volunteered funding to cover costs from his Members Allocation. Members therefore agreed on Annex 7b.

The Local Committee (Guildford) agreed:

- (i) that a Traffic Regulation Order (TROs) is made to implement new controls and changes to the existing, covering Avondale area around the Ash Vale and North Camp railway stations, shown in ANNEXE 3,
- (ii) that a Traffic Regulation Order (TROs) is made to implement new controls and changes to the existing, covering Effingham Junction, shown in ANNEXE 5,

Councillor Witham proposed that option 2 Annexe 7b of recommendation 3 is agreed this was seconded by Councillor Bilbe; on a vote it was resolved by 14 votes For and 6 votes against.

- (iii) that a Traffic Regulation Order (TROs) is made to implement new controls, covering Fairlands, shown in ANNEXE 7b,

Councillor Witham proposed that option 2 Annexe 7b of recommendation 3 is agreed this was seconded by Councillor Bilbe; on a vote it was resolved by 14 votes For and 6 votes against.

- (iv) that a Traffic Regulation Order (TROs) is made to implement new controls and changes to the existing, covering the Merrow shopping parade area, shown in ANNEXE 9. **In Merrow Street retain 10 metres of 'no waiting at anytime' restrictions around the junction with Epsom Road but do not implement the remaining 'no waiting at anytime' restrictions proposed for the rest of Merrow Street.**
- (v) that a Traffic Regulation Order (TROs) is made to implement new controls and changes to the existing, covering Shalford, shown in ANNEXE 11,

- (vi) that Traffic Regulation Orders (TROs) are made to implement new controls and changes to the existing, covering the 'ad-hoc' locations, shown in ANNEXE 13.

REASONS FOR RECOMMENDATIONS:

To assist with safety, access, traffic movements, increase the availability of space and its prioritisation for various user-groups in various localities, and to make local improvements.

**136/16 ADOPTION OF ADDITIONAL HACKNEY CARRIAGE STANDS (TAXI RANK SPACE) IN GUILDFORD (EXECUTIVE FUNCTION FOR DECISION)
[Item 11]**

The purpose of the report was to outline Guildford Borough Council's proposals for taxi rank locations in Guildford and to seek the consent of the Highways Authority to adopt the proposed locations as taxi ranks, subject to public consultation.

Members queried whether the taxi rank situation outside the Guildford Train Station and the Friary shopping centre could be alleviated. The Licensing Team Leader informed members that the rank is provided by the Train Station although Guildford Borough Council does have input into planning applications for the station, other suitable locations for taxi ranks haven't been found. The Licensing Team Leader commented that the large number of people coming into the town centre using the Friary taxi rank causes problems particularly at night and ranks in other areas will help to disperse people.

The Local Committee (Guildford) agreed to adopt the following locations as taxi ranks, subject to public consultation as required by law.

1. Bedford Road – 7 spaces (18.00 to 08.30 daily)

Parking bays adjacent to Bedford Road Surface Car Park for a distance of 36 meters

2. North Street – 11 spaces (24 hour operation)

Length of single yellow line outside Vinyl Night Club and TGI Friday for a distance of 50 meters

3. North Street – 6 spaces (24 hour operation)

Outside Marks and Spencer and Paperchase for a distance of 30 meters

4. High Street (Lower end) – 4 spaces (18.00 to 08.30 daily)

Parking Bays, outside Vision Express Opticians for a distance of 19 meters

5. Upper High Street – 5 spaces (18.00 to 08.30 daily)

Parking bays outside Pizza Express and Oxfam for a distance of 26 meters

6. Millbrook (A281) – 4 spaces (22:30 to 04:30 daily)

Bus Stop on north-bound carriageway outside the Legion nightclub for a distance of 19 meters

REASONS FOR RECOMMENDATIONS:

Improving Taxi Rank provision in Guildford will improve public safety through

ITEM 2

allowing residents and visitors to easily obtain a licensed taxi service.

Having well defined rank locations in key areas, particularly late at night, will reduce the burden on partner agencies such as the Police.

137/16 GUILDFORD LOCAL CYCLING PLAN - MINOR IMPROVEMENTS (EXECUTIVE FUNCTION FOR DECISION) [Item 12]

As a result of the public consultation held on the Guildford Local Cycling Plan in October and November 2015, a number of minor improvements to improve Guildford's cycle network were identified.

These were split into improvements that don't attract any cost, and those that do have some cost associated with them for the Committee to consider implementing.

A query was raised as to whether signage should be put up at Clay Lane, Burpham; the Sustainable Transport Manager said he would certainly look at this. Members raised issues with potholes at the side of the road causing problems for cyclists. The Sustainable Transport Manager informed the committee that they are currently looking at standards for infrastructure with Highways and shared use by pedestrians and cyclists. Members were encouraged to report potholes and where drains drop at the side of the road to Highways via the Surrey County Council website.

The Local Committee (Guildford) agreed that:

- (i) The minor improvements identified in annex A are approved
- (ii) The existing footway on the eastern side of The Chase between the entrance to Guildford Cathedral to the alleyway link to Arlesford Road be converted to a shared use cycle/footway.
- (iii) The closed road between Cumberland Avenue and Johnston Walk be converted to a shared use cycle/footway
- (iv) The footway and traffic island linking Woodbridge Road road and Leapale Lane be converted to a shared use cycle/footway
- (v) The minor improvements that require funding in annex B are considered for inclusion in the Local Committee Highways forward programme.

REASONS FOR RECOMMENDATIONS:

As part of the Surrey Cycling Strategy, the Count Council and Guildford Local Committee want to encourage more people in Surrey to cycle, more safely. Guildford Local Cycling Plan include a map of proposed infrastructure improvements to support this, however there are a number of minor improvements, many of which do not cost money, or are inexpensive that can be implemented quickly and improve the cycle network in the Borough.

The recommendations in the report ask the committee to consider implementing some of these minor improvements, making an immediate positive contribution to the cycle network in Guildford.

138/16 HIGHWAYS UPDATE (EXECUTIVE FUNCTION FOR DECISION) [Item 13]

The purpose of the report was to provide an update on the 2015/16 programmes of highway improvement and maintenance works funded by this committee and makes recommendations on the allocation of the budget for 2016/17, which has been announced since the committee last met in December.

Members commented that some residents have stopped reporting potholes because for example they will be told that they aren't deep enough to be looked at. The Highways Manager confirmed that Ash Parish Council had submitted a bid for funding for the Lengsthman Scheme of £8,000.

Action: Highways Manager to inform Customer Care about people not reporting potholes.

The Local Committee (Guildford) agreed to:

- (i) Note progress and forecast outturn costs for the 2015/16 programme of highway works funded by this committee and described at Annex 1 of the report.
- (ii) Authorise the Area Highway Manager (AHM) to progress the schemes included in the programme in consultation with local elected members and associated task groups.
- (iii) Subject to approval of recommendations (i) and (ii) authorise the Area Highway Manager to consider and determine any objections submitted following the statutory advertisement of the traffic orders and notices associated with the programme of schemes, in consultation with the Chairman and/or Vice-Chairman of the Local Committee and relevant local councillors.
- (iv) Delegate authority to the Area Highway Manager in consultation with the Chairman and Vice- Chairman and locally affected Members to amend budgets throughout the year if required to ensure the budget is allocated in a timely manner.
- (v) Agree that Community Enhancement Fund is devolved to each County Councillor based on an equal allocation of £5,000 per division

REASONS FOR RECOMMENDATIONS:

The committee is asked to agree allocations for 2016/17 so that the agreed programme of highway works and operations can be delivered in a timely manner.

139/16 TRANSPORTATION TASK GROUP UPDATE (FOR INFORMATION) [Item 14]

The purpose of the Transportation Task Group (TTG) is to consider local transportation business on a more frequent and flexible basis than the schedule of the formal full committee may allow and thereafter to act in an informed and advisory capacity to the full committee. The report is for the information of the full committee. The intention is to provide an update of the TTG work and a work programme.

The Local Committee (Guildford) agreed to:

ITEM 2

- (i) Note and comment on the work and programme for the Transportation Task Group.

REASONS FOR RECOMMENDATIONS:

The purpose of the Transportation Task Group (TTG) is to provide the Guildford Local Committee with considered and informed advice. The purpose of this report is to keep the full committee informed of matters under consideration by the TTG and when those items are likely be bought forward for the attention of the full committee.

140/16 DECISION TRACKER (FOR INFORMATION) [Item 15]

Members noted the update on the progress of the Local Committee decisions.

141/16 FORWARD PLAN (FOR INFORMATION) [Item 16]

The purpose of the report was to inform the committee of the Forward Programme of reports for the Local Committee for 2016/17.

The Local Committee (Guildford):

Agreed the Forward Programme 2016/17, as outlined in Annexe 1 of the report.

REASONS FOR RECOMMENDATIONS:

Members are asked to comment on the Forward Plan so that officers can publicise the meetings and prepare the necessary reports.

142/16 INFORMAL PUBLIC QUESTIONS - ANNEX D

Meeting ended at: 8.55 pm

Chairman